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| **Audience: SBPT** | **Date: 12/3/15** |
| **Time/Location: 8:00 Art Room** | **Facilitator(s): N. Coddington** |
| **Materials:** | **Minutes: M. Rice**  **Time Keeper:** |

Present: Debbi Jackett, Nancy Coddington, Crystal Gurney, Patti Fose, Analy Cruz-Phommany, Caterina Leone-Mannino, Nancy Case, Bill Cronmiller

Absent: Ron Boyd, Marie Rice, Marissa DeMario

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| **Time/Minutes** | **Agenda Item** | **Discussion/Notes/Action Item(s)** |
| **8:00 1min.** | Approval of Minutes | Minutes approved. |
| **8:01 1min.** | Approval of Agenda | Agenda approved. |
| **8:02 2 min.** | PD Approvals | None |
| **8:04 1 min.**  *(completed at 8:13)* | Staff Updates | The combining of 8:1:2 classes may not work due to numbers increasing in one of the classes  There is a candidate for the monolingual resource/consultant teacher special education position that will be considered  There are no candidates for the bilingual consultant teacher/resource room teacher, thus will look into a certified bilingual teacher to fill this position due to the ability to be able to communicate with the children  3 year old prek –  the bilingual para who was hired for the job can’t take it due to personal issues  Psych and social work time for 2016-15  This year we are slotted for a .7 psych time, however have been granted 1.0 – for next year would like to have 1.5 increase for intervention and testing for prek and school aged children  Looking for 3 social workers for McKinney Vento, crisis and attendance, pre k – we have 2 people that work through IBERO – one is in her master’s level – 2nd year in the social work program- certification to come in May 2016, the other person through IBERO is taking on courses to become a MFT who are supporting the current social worker with these areas. |
| **8:05 2 min.**  *(completed at 8:17)* | ILT Updates (every meeting) | Reviewed the finding from DTSDE review:  Lesson plans available 36% of the time  Learning target conveyed- 47%  Student engagement (Danielson) - 55%  Common Core Shifts Evident - 55%  Activities in Alignment with CCLS - 71%  Common Core Learning Modules adapted - 44%  Modeling by teachers- 71 %  Higher order thinking evident- 18%  Appropriate Questioning Techniques- 57%  Feedback to Students 73%  Differentiated Instruction in whole or small groups 31%  Student Groupings Evident 34%  If grouped, how done: variety of homogeneous, heterogeneous or language proficiency groupings  Accommodations Supplied NA (15% were obviously being done)  Extension Activities 10%  Checks for Understanding 81% (but not necessarily done for target learning)  Appropriate activities/practice 65%  Behavior Management 65%  Learner Focus Discussion- Observation and discussion about improvement- teacher given a goal to work on –monitoring the growth  Expanded learning- meeting today |
| **8:07 2 min.** | DL Updates (1st week)/ Safety/Community Partners (3rd week) | No update for Safety |
| **8:09 5 min.** | Hot Topic/ Current Issue | Leone having discussions with Presidents of nonprofits in Rochester- need to establish a community school liaison – this person will bring in external resources – this person will be a the person to create a coordinated case management between the community- with the goal to gain wrap around services in the school- the person to be a district employee- moving the charge now with the funds that have been donated |
| **8:14 10 min.** | SIG Continuation Plan/ Receivership Updates | Receivership piece- re-staffing process- sup ’t appoints 1 designee, RTA union 2 designee, receiver- 2 people  Start the process of the discussion of re-staffing- nothing will be done until 1/4/16 when new superintendent comes in to the district  Looking to negotiate differently- abolishing current positions –all staff reapplies- 50% at the minimum will be rehired  Need to have local negotiation to keep seniority of the people who are not rehired back to the school – as it stands right now- could be laid off  Request for a written agreement of what will happen to the teachers if they are not hired- stating that there would be no layoffs.  What would the interview look like, who would be completing the interviews, how would the decisions of the hires be made and who would make the final decision of the hiring - need to develop the logistics – possibly look at East High/U of R for how they coordinated their interviews and hiring process.  Concerns raised and discussed about the timing of the interviews for those who want to transfer, retire etc. looking at having the interview process completed by end of February and final decisions by beginning of March.  Need to have the process established and shared by the end of January- asked for a proposed calendar- confer with Martha Keating to see if this is doable or needs revision.  Ask to have compassion for staff that have been in the school for 15+ years  Educational Partnership Organization- East High has a disclaimer of staff lay off/other provisions- Cronmiller and Jackett to look into it.  Vision of #17 school is to continue with dual language, project based learning community, community wrap around service, extended learning time–all staff needs to commit to these areas of focus.  Would like to consider a teacher lead school- the goal would be to have a distributed leadership- teacher leadership- lead teacher mentor/team leader for cross grade teams- these persons would be the crux of the leadership team of the school- 5 people preselected they would be a part of the leadership team- include special ed and ENL teachers  Leone- asking for the approval of SBPT to continue on with this process as she wants to get ahead of the other schools in receivership to make a plan for the school-  The worst case scenario- if this re-staffing is not considered, possibility to be taken over by the receiver- and then all decisions will be taken out of the school’s control. |
| **8:24 5 min.** | New Business-  **was not discussed at this meeting – due to time constraints** | We need to work on the Emergency Sub plan. Administration will meet with the RTA reps to discuss. Caterina will begin to ask for Certificates of Personal Illness for staff members that are demonstrating a pattern of absences, especially on Mondays and Fridays. |
| **8:29 1 min.** | Set agenda for next meeting – continue for next SBPT meeting | Will include an update on the Emergency Sub plan.  Receivership and Re-Staffing will also need to be a discussion. A decision needs to be made in January for discussion at the ½ day January 12, 2016 |